

Clara Gardner-Burch Scholarship 2026 Application

Read instructions carefully. Complete the application in full. Submit all required documentation. Failure to comply will result in disqualification. PLEASE PRINT.

1 Name _____ Your Age on 8/01/2026 _____

Birthdate _____ Phone Number (_____) _____ - _____

Address _____
Street / Route / Box *City / State / Zip*

2 Name of High School now attending: _____

Address: _____
Street / Route / Box *City / State / Zip*

3 Circle One: I am a BOY GIRL Circle One: I am a High School JUNIOR SENIOR

4 Rural Carrier Parent Name _____

Address (if different than yours) _____
Street / Route / Box *City / State / Zip*

STATE Rural Carrier Parent Pays Dues In _____
State is required Information

5 Application Fee – Read Carefully

1. If your parent(s) are members in AL, CA, CO, DE, FL, GA, ID, IL, IN, IA, KS, LA, MI, MN, MS, MO, NE, NJ, NY, NC, OH, OK, OR, PA, SC, SD, TN, TX, VA, WA, WI, or WV (Family Plan States)

NO fees are required

2. If your parent(s) are members in AK, AZ, AR, CT, HI, KY, ME, MD, MA, MT, NV, NH, NM, ND, PR, RI, UT, VT, or WY (Non-Family Plan States)

A \$10.00 non-refundable application fee is required with each application submitted

A \$4.00 one-time, non-refundable annual auxiliary dues fee is required with one application only

Make checks out to NRLCA Auxiliary

6 **Mail Checks to:** Cheryl Mason, National Secretary-Treasurer, 781 Moseley Mill Road, Honoraville, AL 36042

7 **Mail Application to:** Marlene Cummings, Vice President, 31555 645th Avenue, Maxwell, IA, 50161.
Do not mail multiple copies of the same scholarship application

This form may be duplicated or copied but must be in the EXACT format. No Exceptions!

APPLICATION MUST BE POSTMARKED NO LATER THAN MARCH 1, 2026

Clara Gardner-Burch Scholarship 2026 Instructions

Award: Two \$500.00 scholarships will be awarded annually: one to a male applicant and one to a female applicant, both of whom are pursuing a post-secondary education.

- If there is not an eligible Senior, a Junior pursuing a college preparatory curriculum will be considered
- A Junior awarded the scholarship will be ineligible to apply the following year

Basis of Award: Awarded on the basis of need and the desire to pursue higher education and a career.

Eligibility Requirements

- Must be a child of a rural letter carrier** (regular, retired, or substitute) who is a member in good standing of the NRLCA
 - The NRLCA member's spouse must be a member of the NRLCA Auxiliary
 - If the NRLCA member is a single parent, membership dues to the NRLCA Auxiliary must still be paid (See #5 on the application for explanation)
 - NRLCA and NRLCA Auxiliary membership will be verified
- Must be a high School Junior or Senior
- Must be unmarried
- Must have a "B" grade average

Application Requirements Checklist

- I have enclosed a transcript verifying a "B" grade average
- I have enclosed recommendations from two (2) teachers **-OR-** one (1) teacher and (1) guidance counselor
- I have enclosed a brief essay that:
 - Explains my career goals
 - Explains why higher education is desired
 - Gives information supporting my need for financial help
- I have enclosed a completed application form
- If required by #5 on the application, I have mailed a \$10.00 application fee under separate cover to the NRLCA Auxiliary Secretary-Treasurer
- If required by #5 on the application, I have mailed a \$4.00 annual auxiliary dues fee under separate cover to the NRLCA Auxiliary Secretary-Treasurer
- Do not mail multiple copies of the same scholarship application

Award Process

- The NRLCA Auxiliary Board is the caretaker of this scholarship.
- The Scholarship Committee shall consist of the Auxiliary President, Vice-President (chairperson), and Secretary-Treasurer. They will decide on the scholarship awards, and their decision shall be final.
- If there is no qualified applicant in a category, none will be awarded.
- The name of the recipient will be announced at the National Convention.
- No individual will receive more than one NRLCA Auxiliary Scholarship for the current year. If selected for multiple scholarship(s), they must choose which to receive. The next alternate will be awarded the scholarship(s) refused.
- A scholarship check will be issued when proof of full-time enrollment in the chosen college, university, or technical/vocational or trade school is received by the National Secretary-Treasurer. Proof must be postmarked by November 1, 2026, or the scholarship will be offered to the next alternate.
- Check will be made out to the individual recipient, not the school.

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